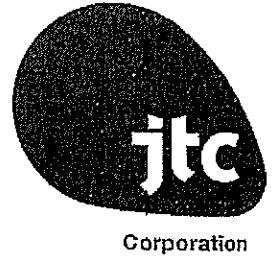


Please quote our reference when replying  
Our Ref: JTC(LS) 00/193/RT+GO+JY

TEL (DID) : 68833163  
FAX NO : 68855884  
E-MAIL : gloriaong@jtc.gov.sg



2 November 2009

The Association of Banks in S'pore  
10 Shenton Way #12-08  
MAS Building  
Singapore 079117

Finance Houses Association of S'pore  
150 Cecil Street #05-02  
Far Eastern Bank Building  
Singapore 069543

The Law Society of Singapore  
39 South Bridge Road  
Singapore 058673

JTC Corporation  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434

JTC hotline 1800 568 7000  
main line (65) 6560 0056  
facsimile (65) 6565 5301  
website www.jtc.gov.sg

**BY COURIER**

**BY COURIER**

**BY COURIER**

Dear Sirs,

**NOTICE OF CHANGE OF CONTACT PERSONS FOR QUERIES  
PERTAINING TO JTC'S PRACTICE CIRCULAR DATED 8 SEPTEMBER  
2008 (the "Practice Circular")**

1. With reference to paragraph 9 of the Practice Circular, please inform your members that with effect from 6 November 2009, they may contact the following persons for queries pertaining to the Practice Circular :

- (i) Mr John Tan – 68833167; or
- (ii) Ms Yanny Yateny – 68833191<sup>\*</sup>; or
- (iii) Ms Yeo Poh Lay – 68833190.

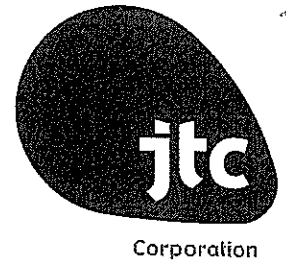
2. In addition, queries on estate management issues, such as outstanding building premium, investment criteria, and breaches (including whether a breach has been referred for legal action), may be directed to our Cluster Development Group ("CDG"), who may be contacted as follows :-



\* Post-Circular note:- The current no. is 6883 3192

**CLUSTER DEVELOPMENT GROUP**

JTC Corporation  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434



Fax : 6885 5908/6885 5909

CONTACT CENTRE HOTLINE: 1800-568-7000

Our CDG officers will try to respond to queries as soon as possible. However, due to the volume and nature of the requests, some queries may take longer to attend to than others. To help minimise the time taken, please bear in mind the following points :-

- 2.1 ordinarily, our licensees/lessees must consent to the disclosure of the information requested due to the sensitive nature of the queries (as such it is preferable that our licensee's/lessee's written consent to our disclosure is attached to a request for information);
  - 2.2 if there is no requirement for the payment of building premium in the JTC Agreement, then there is no necessity to obtain a confirmation from our CDG officer that there is no outstanding building premium; and
  - 2.3 our CDG officer would have written to our licensee/lessee (ie, the Assignor, in case of a proposed Assignment) if audited accounts have been submitted and the investment criteria has been satisfied, and copies of such letters would be available directly from our licensee/lessee.
3. Finally, if during the Licence Term/Lease Term, any Supplementary Agreement ("**SA**") or Variation of Lease ("**VL**") is for any reason signed between Mortgagor/Chargor and JTC, JTC may require the Mortgagee/Chargee to endorse on the SA or VL their acceptance of the terms and conditions of the SA or VL if the mortgage/charge still exists at that time.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gloria Ong', written over a horizontal line.

GLORIA ONG (Ms)  
ASSISTANT DIRECTOR  
LEGAL SERVICES DIVISION

cc

Singapore Land Authority  
55 Newton Road  
#12-01 Revenue House  
Singapore 307987

Attention : Mr Vincent Hoong, Registrar of Titles  
(Your ref : SI/LTR 4/ 66 VOL 41)

*BY COURIER*

